



# THE ENGLISH INDIAN

Event & Operations Manager

## WHO WE ARE

The English Indian brings a bold and exciting fusion of Indian-inspired street food with a British twist. Known for our award-winning Indian-style fish and chips, we've built a reputation as one of the most desirable street food operators in the Midlands, for Corporate Event Catering and English, Indian and English/Indian mixed Weddings.

We cater to those looking for something unique, delicious, and most importantly, memorable. Our passion for great food and seamless event experiences has earned us a loyal following and rave reviews from customers and event organisers across the UK.

Our mission is to deliver outstanding food, exceptional service, and a taste experience that keeps people coming back for more.

## THE OPPORTUNITY

We're expanding fast, thanks to an enlarged team and new Marketing & Sales strategies. But here's the thing, we can't do this alone anymore. We need fresh energy, bold ideas, and someone ready to make an impact.

This role isn't just a job, it's your chance to grow with us, develop your skills, and be part of something exciting.



## Event & Operations Manager – Full-Time

Salary: **£21-22k**

Location: Lichfield, Staffordshire

### About the Role

We're looking for an exceptional Event & Operations Manager to play a central role in the expansion of The English Indian. If you thrive in a role that blends client interaction, operational management, and behind-the-scenes coordination, this position is for you!

### What Makes Us Unique?

- Our USP isn't just a British Classic with a modern and exciting twist, we're also a completely Gluten-Free company.
- We've gained respect from clients and industry leaders for our approach to managing allergens.
- We speak at the Annual Allergy Conference and are the main food sponsor, supplying lunch to over 130 delegates.

Our passion is great food and seamless event experiences. We're a small, caring, and friendly team with huge ambition, drive, and focus.

## THE MONEY AND BENEFITS

FROM  
**£21,000**  
PER YEAR

DISCOUNTED  
AND FREE  
**FOOD**

**28 DAYS**  
**HOLIDAY**  
(INC BANK HOLIDAYS)

**FLEXITIME**

PRIVATE  
**HEALTH**  
**CARE**

**COMPANY**  
**EVENTS**

**FREE**  
**PARKING**

**COMPANY**  
**PENSION**

# SOME OF OUR CLIENTS

PORSCHE

AMG

SELFRIDGES & CO



National Trust

Red Bull  
ENERGY DRINK

vodafone

SANDON HALL

JCB

COOMBE ABBEY  
No ordinary hotel

COCKLIFFE HOUSE

Keythorpe  
MANOR



## THE SCHEDULE

You will work on average 30 hours per week, mostly Monday – Friday with some weekend work and days off in lieu when you do.

During low season, Oct – May, you will work few weekends, but in high season, Jun – Sep, you'll be working several, at weddings in stunning locations and the BEST music festivals across the UK.

**This role provides a dynamic mix of Event Days and Office-Based Days, each bringing its own set of responsibilities and opportunities.**

The following are examples of your responsibilities, not an exhaustive daily checklist.

### Event Days

Hands-on, fast-paced, and client-focused, event days involve supporting monthly pop-up events or private clients with responsibilities such as:

- Setting up for events
- Conducting staff briefings and training
- Managing front-of-house (FOH) operations
- Taking photos and short videos for digital marketing
- Liaising with clients to ensure a smooth service
- Hosting clients and discussing potential bookings
- Writing up event job sheets
- Writing up post-event follow-up notes

### Office-Based Days

Focused on planning, coordination, and business development, office-based days may include:

- Attending weekly management meetings
- Analysing client reviews
- Preparing staff briefings
- Managing staff scheduling software
- Food service preparation and etiquette training
- Assistance with Marketing/Sales Campaigns
- Managing the company TikTok account
- Wedding and Corporate client liaison pre- and post-event
- Attending staff training at Entrepreneurs Circle's HQ in Solihull
- Accompanying the Head of Strategy & Spice to events and exhibitions
- Arranging and attending meetings at client sites and venues

This balance of hands-on event work and strategic office planning ensures every day is engaging and varied.

## REASONS WHY WE'RE A GREAT PLACE TO WORK

**FREE  
FOOD  
AT EVENTS**

**YOU'LL BE PART OF A SMALL,  
FRIENDLY AND CARING TEAM, WITH  
HUGE AMBITIONS,  
DRIVE AND FOCUS**

**YOU'LL VISIT AMAZING  
SITES ACROSS THE UK FROM STUNNING  
STATELY HOMES IN THE NATIONAL TRUST  
TO PERFORMANCE SPORTS CAR SITES  
LIKE MERCEDES AMG**

**REGULAR  
CUDDLES  
FROM THE  
OFFICE DOG**

**MENU  
DEVELOPMENT  
TASTING  
SESSIONS**

**YOU'LL GET TRAINED IN  
ALL AREA'S OF  
THE OPERATIONS AND BE INVITED TO  
EXHIBITIONS, EXPOS AND EVENTS**

**AND ALL THE OTHER USUAL STUFF  
LIKE HOLIDAYS,  
PENSION, BONUSES ETC**

The perfect candidate will tick the boxes below:

- You have an Event Management degree or equivalent
- You're driven to progress quickly
- You have experience in organising events
- You're proficient in Excel
- You're a master of TikTok
- You can schedule and prioritise tasks effectively
- You love systems and processes
- You enjoy meeting new people
- You're reading this thinking, "WOW, this is the perfect job for me!"
- You own a car and have a full, clean driving licence\*
- You're reliable, hard-working and all the usual good stuff too!

\*you will often be required to drive yourself to an event venue. All extra fuel costs will be reimbursed on top of your salary.

If this sounds like you, we'd love to hear from you!

## INTERESTED?

Please don't just send us your CV, write us an email (or send a letter or video) telling us why this is the job for you.

Your skills are important, but likeability and attitude are key.

Apply to:

Anna Riley (Commercial Director)

[anna@theenglishindian.co.uk](mailto:anna@theenglishindian.co.uk)

01543 897730

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